

STATUS 14-0 - COUNSELING AND GUIDANCE

- A. Definition:** Counseling and guidance are processes in which the vocational rehabilitation counselor works directly with a job candidate to assist them in understanding their condition and develop strategies to reach their goals.
- B. Scope of Services:** This status is to be used only for those cases in which the IPE calls for objectives for counseling/guidance and placement as the primary service needed to prepare and place a job candidate in employment or retain current employment.

Movement to Status 14-0 may be made any time after eligibility (st 10-0) is determined if the counselor establishes substantial counseling as the essential service to the eventual placement of the job candidate.

C. Agency Expectations:

1. R-413 - Since this status is only used when the IVRS counselor is providing a significant program of counseling and guidance designed to result in job candidate placement, it is important that counseling and guidance services be adequately documented. The issues that were addressed and the resolution of them should be clearly stated.
2. Counseling and Guidance is always marked on the IPE due to the nature of the work with the job candidate. Counseling and guidance would be marked as a no cost service when the counseling relationship is protracted and results in employment directly from Status 14-0. IRSS contains the rules when Counseling and Guidance is reported to RSA.
3. At least monthly an R-413 entry should indicate the issues, decision, rationale and next steps. The job candidate should be informed that meeting only monthly will prolong the program and offered the opportunity to meet bi-weekly to achieve their goals in a more prompt and time responsive manner.
4. A case in status 14-0 is only assigned to a counselor.

August, 2014

